

Alabama Board of Rehabilitation Services
Minutes
June 15, 2018

Call to Order

Mr. Jimmie Varnado, board chair, called the meeting to order at 10:32 a.m. in the multi-purpose room of the Alabama Department of Rehabilitation Services office in Tuscaloosa.

Prayer

Mrs. Betsy Prince opened the board meeting with prayer.

Verification of Quorum

Board members present: Mr. Jimmie Varnado, board chair; Dr. Stephen Kayes; Mr. Mitch Strickland; and Mr. Charles Wilkinson. A quorum was declared.

Verification of the Open Meeting Act Notice

Mrs. Karen Freeman verified that the Alabama Board of Rehabilitation Services meeting for June 15, 2018, was successfully posted on the Alabama secretary of state's website on Feb. 12, 2018.

Approval of Agenda

Mr. Varnado asked for a motion to approve the agenda. The motion to approve the agenda was made by Dr. Kayes and seconded by Mr. Wilkinson. The agenda was approved unanimously.

Approval of Minutes for March 16, 2018 Meeting

Minutes from the March 16, 2018, meeting were mailed prior to the board meeting. Mr. Varnado stated that if there are no corrections, the minutes would stand approved. The minutes were approved by unanimous consent.

New Business

Commissioner's Performance Appraisal

With the board having considered and appraised Commissioner Burdeshaw's performance in the last year, Mr. Varnado made a motion to increase her annual salary by 2.75 percent, adjusted to the dollar amount closest to a figure divisible by 24 and effective July 1, 2018, and to provide for a further increase in her annual salary of 3.0 percent, adjusted to the dollar amount closest to a figure divisible by 24 and effective Sept. 1, 2018. The motion was seconded by Mr. Strickland and unanimously approved by the board.

Commissioner Burdeshaw expressed her appreciation to the board for the salary increase.

Alabama Department of Rehabilitation Services, Administrative Code, Chapter 795-1-1-.07

With the board having considered all submitted comments, Mr. Varnado moved to approve and adopt the amendment to Rule 795-1-1-.07 Requests for Information in the Administrative Code Rules of Alabama Department of Rehabilitation Services as published in the Alabama Administrative Monthly on March 30, 2018, and placed on the department's public website. The motion was seconded by Dr. Kayes, and the motion carried.

Updates to Division Reports

The division directors gave brief updates to their written reports.

Commissioner's Comments

Commissioner Burdeshaw expressed her appreciation to Mr. Ronny Johnston, executive director at Easter Seals West Alabama, for opening the multi-purpose room and welcoming the board. She thanked the Tuscaloosa ADRS staff for the hospitality and providing refreshments.

Commissioner Burdeshaw also expressed her appreciation to Mr. Donny Jones, chief operating officer for the Chamber of Commerce of West Alabama and director of West Alabama Works – Region 3 Workforce Development Council, for welcoming the board to the Tuscaloosa area.

These long-standing partnerships between ADRS, Easter Seals of West Alabama, and West Alabama Works have been and continue to be essential to our success in providing services to children and adults with disabilities in the Tuscaloosa area.

Commissioner Burdeshaw provided an update to her written report.

Announcement

The next quarterly board meeting will be Friday, Sept. 14, 2018, at 10:00 a.m. in the large conference room at the State Office in Montgomery. Please mark your calendars accordingly.

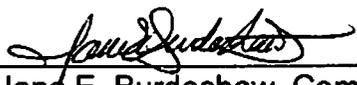
- Sept. 14, 2018 – 10:00 a.m. - State Office/Large Conference Room
- Dec. 7, 2018 – 10:00 a.m. - State Office/Large Conference Room

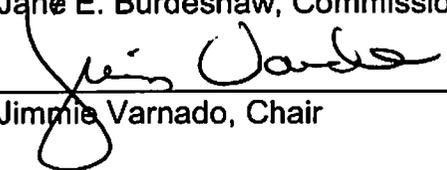
Board Business/Discussion *Tour of the Building*

Mr. Varnado announced the Tuscaloosa ADRS and Easter Seals of West Alabama staff would provide tours following the board meeting for any interested board members.

There being no further business, the meeting was adjourned at 11:47 a.m.

Minutes were taken by Karen Freeman.

Respectfully submitted: 
Jane E. Burdeshaw, Commissioner

Approved: 
Jimmie Varnado, Chair